GEAR UP NEWARK
Essex County College

Tutor / Mentor Hiring Packet

The items below must be collected / completed prior to hiring.

- ✔ Essex County College Employment Application
- ✔ 2 Letters of Recommendation
- ✔ Interview with GEAR UP NEWARK
- ✔ Documentation of Grades (transcript or last 2 grade reports)
- ✔ Social Security Card
- ✔ Driver's License (or other acceptable ID)
- ✔ GEAR UP NEWARK Basic Tutor Training
- ✔ Pre-employment Security Screening

Tutor/ Mentor Qualifications

- ✔ Minimum of 20 College Credits
- ✔ GPA 2.75 or Better
- ✔ Minimum of 10 Hours of availability (Maximum 19) during Newark Public school hours

Pay Scale

- ✔ 20-60 Credits $7.50
- ✔ 61 + Associates $9.00
- ✔ Bachelor $10.50
- ✔ Master + $12.00

To schedule an interview, contact:
Jihan Ahmed, Parent & Student Services Coordinator
(973) 877-3102