**ESL 100**  
*Spring 2013*

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Office Hours: M,W 11:30-12:20; T 1:00-2:20  
W 2:30-3:20; Th 12:45-1:30  
**or by appointment**

**Textbooks and Materials:**  
*Nitty Gritty Grammar*, Young and Strauch  
a dictionary of American English  
loose leaf binder, standard size lined paper (8½ by 11) and a folder for hand-outs and extra materials

**Course Description:** Welcome to ESL 100. This course is for students who want to gain a better understanding of English grammatical structures necessary for effective communication in writing as well as speaking. The grammatical structures will be studied in context with an extensive analysis of errors that are typical of ESL students. The ultimate goal of this course is for students to be able to correct their grammar errors as they edit their own writing. This class is a supplement to the ESL 103/104 class.

**Course Objectives:** At the end of this course students will be able to:

1. recognize the basic terminology of English grammatical terms.

2. understand the relationship between the grammatical rules and what they want to communicate in writing and speaking, or understand what they read.

3. identify the difference between spoken and written English.

4. write using correct sentence structure, including appropriate word order and punctuation.

5. identify and correct their own grammar errors as part of the editing stage of the writing process.

6. use an American English dictionary as a tool for checking spelling, plural forms, verb forms, etc.

**Class Requirements:**

To receive a grade and complete the class successfully, students are required to:

1. have the required textbooks and bring them to class.
2. attend class regularly and promptly. More than three unexcused absences will result in a lower grade. Three late arrivals will count as one absence. Six absences will result in failure.

3. participate actively and do daily work consistently.

4. complete all grammar assignments, and submit them on the due dates. These will be daily assignments from the book or other exercises provided by the teacher. In addition, there will be four revision exercises from students' writing or original samples provided by the teacher and two in-class compositions. Late papers may be accepted at the discretion of the teacher. In case of absence, students are still responsible for assignments.

5. take quizzes that will cover the material covered in class.

   Students should be aware that a D and F are not passing grades.

**Grading Policy:**

In this class, class attendance, participation and homework are essential to its success. If students are not active members and creators during the course of the semester, they will not benefit from the material covered in class. The following are the main areas which will be considered at the end with their grade value:

<table>
<thead>
<tr>
<th>Class Attendance, Participation</th>
<th>20 points</th>
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</thead>
<tbody>
<tr>
<td>Homework and Class work:</td>
<td></td>
</tr>
<tr>
<td>a. Revision exercises</td>
<td>30 points</td>
</tr>
<tr>
<td>b. In-class compositions</td>
<td>20 points</td>
</tr>
<tr>
<td>Quizzes</td>
<td>30 points</td>
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</tbody>
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**Weekly Schedule:** The schedule of this class is subject to additions and revisions according to the specific needs of the students in a particular class.

**Week 1** Initial assessment and description of the course

**Week 2** Sentence Structure, Subjects and Verbs
   Chapter 1

**Weeks 3,4** Sentence Types, Independent and Dependent Clauses
   Simple, Compound and Complex
   Chapter 2
   Test #1 on Sentence Structure and Revision Exercise

**Weeks 5,6** Problems with Sentence Structure
   Run-On sentences and Fragments
How to correct problems with sentence structure
Chapter 3
Test #2 Sentence Structure and Revision Exercise

Week 7  In-class Composition
Review Present Tenses
Chapter 6

Weeks 8, 9  Review Present Tenses and Past Tenses
Chapters 6 and 7
Revision Exercise

Week 10  Introduction to Present Perfect, form and irregular verbs
Chapter 8

Weeks 11, 12  Continuation Present Perfect and Present Perfect Progressive
Non-specific past
From past into present
Chapter 9
Test #3 on Verb Tenses

Week 13  Modals, Chapter 10

Week 14  Modals
Test #4 on Modals and Revision Exercise

Week 15  Final Questions and In-class composition

**Classroom Expectations:**

In order to have a classroom environment that is productive and respectful of each other, students are expected to

1. arrive at class on time. If late, students are expected to enter the classroom quietly without interrupting the lesson in progress.

2. come prepared for class with books, notebooks, pens, dictionary, and prepared assignments.

3. turn off cellular phones and head phones and put them away while the class is in progress.

4. pay attention during class presentations and raise their hand when asking a question or requesting to participate.

5. not to do homework or read materials for other classes during class time.
6. be awake and attentive during class.

7. not to bring children to class.